



Keep Newberry Beautiful Summer Fair 2023

Food Vendor Booth or Food Truck Information & Application

SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE. QUALIFICATIONS:

At least 1 picture or website address where your booth set up can be viewed are REQUIRED to be included with this application for review. Any photos submitted will not be returned and will become property of Keep Newberry County Beautiful (hereinafter "KNCB").

***APPLICANTS MUST SUBMIT MENU WITH APPLICATION FOR REVIEW**

Vendors should provide an adequate, as determined by KNCB, description of their product. KNCB reserves the right to reject applications that do not meet the standard as judged by KNCB. Reasons include, but are not limited to, food that is considered of poor quality, does not meet the basic qualification of, or our goal to provide a quality experience for the vendor and patrons.

Rejected applications will be returned together with a refund of payment.

KNCB reserves the right to limit the number of vendors for each product category at KNCB's sole discretion.

BOOTH SPACES:

Limited food vendor spaces are available and are granted on a first come first-served basis pending application review and approval.

Food Booth Space fee is \$250.00 or Food Truck Space fee \$450.00

Booth Spaces are 10x10 foot spaces and are assigned by KNCB. *VENDORS MAY NOT EXCEED THESE BOUNDARIES-* (exceptions may be made for food trucks depending on space available)- contact event organizer for details.

All vendors shall supply their own booth TENT, TABLES, and CHAIRS and ELECTRICITY. Vendors are encouraged to bring their own tents. Vendor tents shall be weighed down by no less than 40lbs of weight (not provided by KNCB) to keep Vendor's tent in place. KNCB will provide no assistance with Set up or Breakdown of Vendor's assigned Space.

*If frying, fryers must be secured and level, within the cooking space provided, to avoid tipping/spilling. **LARGE VAT FRYERS ARE PROHIBITED.**

There is a Limited amount of Covered Booth spaces available, fees to be determined.

Application deadline is August 11, 2023 at 5 pm.

Applications will be accepted until spaces are filled. Applicants will be notified of application status within two weeks that the application is received.

NO APPLICATION WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, EXAMPLES, & FEE.

Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines two weeks prior to the event.

Set-Up: August 24, 8:00a.m.- 12: 00p.m *Break Down: August 27 8:00pm-10:00pm or August 28 9:00am -12:00pm.

All vehicles must be removed from Fair Grounds 1 hour before Fair opens- vehicles permitted from entry on grounds during operating hours.

*Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future Keep Newberry County Beautiful events.

ACT OF GOD:

If an act of God forces the closing of Keep Newberry Beautiful Summer Fair, NO refunds or credits will be issued to vendors.

- NO Refunds Given to approved vendors After Application Deadline- August 11, 2023, @ 5 pm
- Checks will be returned if vendor approval is not granted
- NOTICE: Keep Newberry County Beautiful reserves the right to ACCEPT or REJECT any application, in its sole and absolute discretion.
- Keep Newberry County Beautiful reserve the right to remove any vendor that does not follow the vendor policies established for this event (see additional document).

[Make check payable to: Keep Newberry County Beautiful](#)

Keep Newberry County Beautiful, 719 Kendall Rd Newberry SC 29108

Please keep these pages for your records.

Application Deadline is August 11, 2023 @ 5pm. Applications accepted until spaces are filled.

SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.

Applicants will be notified of application status within two weeks that the application is received.

Business/Booth Name:		
Contact Name:		
Mailing Address:		
PO Box:		
City:	State:	Zip:
Telephone:		
(H) _____		
(W) _____		
(M) _____		
Primary Email: _____		
Website: Type of Merchandise for Sale/Display: _____		

(This description will be used when presenting your application to the jury committee. If needed, please attach an additional document.)

PAYMENT VIA (select one): [Make Check payable to: Keep Newberry County Beautiful](#)

_____ CASH _____ CHECK _____ \$ _____ FEE AMOUNT ENCLOSED

Application fees must be paid in full at time of application. Application without fee will not be accepted.
FOR OFFICE USE ONLY:

RECEIVED: _____ APPROVED: _____ DENIED: _____ CHECK #: _____ CASH: _____ NOTIFIED: _____

General Release, Hold Harmless & Indemnify:

The undersigned understands that if an act of God forces the closing of KNCB Summer Fair, NO refunds or credits will be issued to vendors.

The undersigned does hereby agree to forever hold harmless and indemnify, release, acquit, and forever discharge Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, The County of Newberry, Town of Prosperity, its agents, its representatives, its employees, volunteers or contracted staff, of and from all manner of actions, suits, damages, claims or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Keep Newberry Beautiful Summer Fair event. I acknowledge that I have read all event policies and agree to adhere to them.

Signature _____ Date _____

Please print name clearly _____

Title of Signer _____

Keep Newberry Beautiful Summer Fair

General Food Vendor Information and Event Policies

THE FOLLOWING RULES, REGULATIONS, TAX AND LICENSE INFORMATION APPLIES TO ALL FOOD VENDING AT Keep Newberry County Beautiful EVENTS

RULES AND REGULATIONS:

- No cooking with open flames under tents! Outdoor grilling must conform to local fire codes.
- All Food Vendors must have a fire extinguisher (minimum requirement: 10-pound A-B-C extinguisher).
- All Food Vendors are required to comply with SC DHEC Regulation 61-25, Retail Food Establishments. *
- All meats must possess USDA or state DA inspection certification.
- All Food Vendors are required to obtain and submit a copy of your certificate of liability insurance which must name the Keep Newberry County Beautiful and Newberry County, SC as an additional insured and as the certificate holder. Said policy must provide and must provide at least One Million Dollars in liability coverage. In addition, the copy must indicate that coverage is for the specific event and coverage must be in effect for the dates of the event. **
- Violations of Rules and Regulations may result in exclusion from future events and vendor may be asked to leave the event- no refunds!

TAXES & LICENSE:

Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also required to hold an SC State Business. This shall be Vendor's responsibility and by Vendor's signature hereto, Vendor agrees to forever indemnify, defend, and hold harmless KNCB from any and all liabilities which it might incur from Vendor's failure to do so. Although you do not have to present a copy to the event organizer, please be sure to have a copy of your license with you at the event should a SCDOR representative be present. * You may access a copy of the SCDHEC guidelines for food service at special events at the following web link, or by visiting your local SCDHEC office for a hard copy of the information. Go to [Food Safety | SCDHEC](#) and click on Regulation 61-25. Be sure to look at Chapter 9 (specifically 9-9) for event-specific information. Also, look through their fact sheets listed on [Food Safety | SCDHEC](#) for great food safety information.

**** Your insurance provider MUST send this information to us on your behalf. WE CAN NOT ACCEPT YOUR COI FROM YOU DIRECTLY. Please have your insurance provider email the Keep Newberry County Beautiful at Newberrysoilandwater@gmail.com or send by mail to Keep Newberry Beautiful Summer Fair, 719 Kendall Rd, Newberry, SC 29108 *NO LATER THAN 2 WEEKS PRIOR TO THE EVENT***

Keep Newberry Beautiful Summer Fair -Thursday August 24 – Sunday August 27, 2023

Food Court Vendor Booth Information & Application

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

The vendor acknowledges that exposure to COVID-19 is an inherent risk in any public location where people are present; the Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, The County of Newberry SC, cannot guarantee you will not be exposed during your visit. The CDC advises that older adults and people of any age who have serious underlying medical conditions may be at higher risk for severe illness from COVID-19. Vendors and attendees should evaluate their own risk in determining whether to attend. People who show no symptoms can still spread COVID-19 if they are infected; any interaction with the general public poses an elevated risk of being exposed to COVID-19. By vending at or attending the Keep Newberry Beautiful Summer Fair, you acknowledge and agree that you assume these inherent risks associated with attendance, and agree to hold the Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, The County of Newberry SC, the Town of Prosperity and its sponsors, agents, staff, and volunteers harmless. Further, should you decide not to vend or be unable to vend due to illness at the Keep Newberry Beautiful Summer Fair, no refunds for vendor space will be provided.

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

Vendor Signature: _____ Date: _____

Vendor Printed Name: _____

Position at Organization _____