



## Keep Newberry Beautiful *Summer Fair* Retail Vendor Booth (Non-Food) Information & Application

- **SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.**

### **QUALIFICATIONS:**

- The event reserves the right to reject applications that do not meet the standard as judged by Keeping Newberry County Beautiful (hereinafter “KNCB”) in its sole discretion. Reasons include, but are not limited to, work that is of poor quality, inappropriate, or deemed to be a safety issue. Our goal is to provide a quality experience for the vendor and patrons. Rejected applications will be returned together with payment. KNCB reserves the right to limit the number of vendors for each category of merchandise, in its sole discretion.

### **BOOTH SPACES:**

- Limited spaces are available. Spaces are assigned on a first come, first served basis pending application review and approval. Spaces are 10x10 in size and are assigned by KNCB. • To ensure more variety of vendors, Spaces will be sold one space per vendor-
- Retail Vendor Booths (Non-Food) are \$150.00
- Tents are not provided by KNCB.
- **Electricity is not available.**
- KNCB will not assist with booth set up or breakdown. Please make the necessary preparations to set up your booth.
- All vendors shall supply their own tables and chairs.

## **TAXES & LICENSES:**

Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also responsible for obtaining a proper SC retail license from SCDOR and a business license from the City of Newberry SC (if applicable). This shall be Vendor's responsibility and by Vendor's signature hereto, Vendor agrees to forever indemnify, defend, and hold harmless KNCB from any and all liabilities which it might incur from Vendor's failure to do so. **Application deadline is August 10, 2022 at 5pm.** Applications are accepted until spaces are filled.

NO APPLICATION WILL BE ACCEPTED WITHOUT THE COMPLETED FORM & FEE. Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines two weeks prior to the event.

Set-Up: August 25, 8:00a.m.- 12: 00p.m \*Break Down: August 28 9:00pm-11:00pm or August 29 7:00am -9:00am. All vehicles must be removed from Fair Grounds 1 hour before Fair opens.

\*Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future Keep Newberry County Beautiful events.

## **ACT of God:**

If an act of God forces the **closing** of Keep Newberry Beautiful Summer Fair, NO refunds or credits will be issued to vendors.

- NO Refunds Given to approved vendors After Application Deadline- August 10, 2022, @ 5 pm.
- Checks will be returned if initial vendor approval is denied.
- NOTICE: Keep Newberry County Beautiful reserves the right to ACCEPT or REJECT any application, at its sole discretion.
- KNCB reserves the right to remove any vendor that does not follow the vendor policies established for this event (see additional document).

Keep Newberry County Beautiful, 719 Kendall Rd Newberry SC 29108

Make Check payable to : **Keep Newberry County Beautiful**

**Send you registration form and fee by mail to: Keep Newberry Beautiful Summer Fair, 719 Kendall Rd, Newberry, SC 29108 *NO LATER THAN 2 WEEKS PRIOR TO THE EVENT***

*Keep these pages for your records*

Application Deadline is August 10, 2022 @ 5pm. Applications accepted until spaces are filled.

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Applicants will be notified of application status within two weeks that the application is received.

Business/Booth Name:		
Contact Name:		
Mailing Address:		
PO Box:		
City:	State:	Zip:
Telephone: (H) _____ (W) _____ (M) _____		
Primary Email: _____		
Website: Type of Merchandise for Sale/Display: _____		

(This description will be used on Fair Maps. If needed, please attach an additional document.)

PAYMENT VIA (select one): check payable to: Keep Newberry County Beautiful

\_\_\_\_\_ CASH \_\_\_\_\_ CHECK \_\_\_\_\_ \$ \_\_\_\_\_ FEE AMOUNT ENCLOSED \_\_\_\_\_

Application fees must be paid in full at time of application. Application without fee will not be accepted.

**FOR OFFICE USE ONLY:**

RECEIVED: \_\_\_\_\_ APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_ CHECK #: \_\_\_\_\_ CASH: \_\_\_\_\_ NOTIFIED: \_\_\_\_\_

The undersigned understands that if an act of God forces the closing of Keep Newberry Beautiful Summer Fair, NO refunds or credits will be issued to vendors.

**Hold Harmless & Indemnity:**

The undersigned does hereby release, hold harmless & indemnify, acquit and forever discharge KNCB, Newberry Soil & Water Conservation District, County of Newberry SC, City of Newberry, its agents, its representatives, volunteers, its employees or contracted staff, of and from all manner of actions, suits, damages, claims or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the KNCB events. I acknowledge that I have read all event policies and agree to adhere to them. (Include copy of Certificate of Insurance)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please print name clearly \_\_\_\_\_

Title of Signer \_\_\_\_\_

Keep Newberry Beautiful Summer Fair -Thursday August 25 – Sunday August 28, 2022

Vendor Booth Information & Application

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

The vendor acknowledges that exposure to COVID-19 is an inherent risk in any public location where people are present; the Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, The County of Newberry SC, The City of Newberry cannot guarantee you will not be exposed during your visit. The CDC advises that older adults and people of any age who have serious underlying medical conditions may be at higher risk for severe illness from COVID-19. Vendors and attendees should evaluate their own risk in determining whether to attend. People who show no symptoms can still spread COVID-19 if they are infected; any interaction with the general public poses an elevated risk of being exposed to COVID-19. By vending at or attending the Keep Newberry Beautiful Summer Fair, you acknowledge and agree that you assume these inherent risks associated with attendance, and agree to hold the Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, The County of Newberry SC, the City of Newberry, and its sponsors, agents, staff, and volunteers harmless. Further, should you decide not to vend or be unable to vend due to illness at the Keep Newberry Beautiful Summer Fair, no refunds for vendor space will be provided.

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Printed Name: \_\_\_\_\_

Position at Organization \_\_\_\_\_