



Keep Newberry County Beautiful *Summer Fair 2023*

Community Info Booth Information & Application

QUALIFICATIONS:

- Community Info Booths are only available to the following organizations:
- Churches • Non-Profits (must attach IRS status to application) • Civic Organization • Health/Wellness Organizations
- All the above must be located in Newberry County or have listed in their mission statement (please attach) that they serve Newberry County directly.
- [Keep Newberry County Beautiful \(hereinafter "KNCB"\)](#) reserves the right to reject applications that do not meet the values or standards of the event, [in its sole discretion](#). [The reason may include, but is not limited to,](#) the sale or distribution or display of items that are of poor quality, inappropriate, or offensive nature. Our goal is to provide a quality experience for the vendor and patrons. Rejected applications will be returned [together](#) with [the return of the application fee](#).

Community Info Booths are for organizations to distribute community information, host bake sales, fundraise, etc. If you have questions about the approval of products your booth intends to sell or distribute, please contact the event organizer. Community Info Booths MAY NOT use their booth space for the sale of on or off-site cooked hot foods or foods that are considered Time/Temperature Control for Safety Foods per SCDHEC regulation 61-25 [Food Safety - Time/Temperature Control for Safety \(TCS\) Food | SCDHEC](#) Those interested in on-site cooking should consult our Food Court Vendor Application. [Determination thereof is solely the responsibility of Vendor.](#)

BOOTH SPACES:

Limited booth spaces are available. Spaces are available on a first come-first served basis [pending application review and approval by KNCB](#). Spaces are 10x10 in size [and shall be assigned by KNCB](#). Spaces will be sold one space per vendor.

Spaces are \$100 and tents ARE NOT provided. Electricity is not available. We cannot assist with booth set up or breakdown. Please make the necessary preparations to set up your booth. All vendors [shall](#) supply their own tables and chairs.

TAXES & LICENSES:

Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also responsible for obtaining a proper SC license from SCDOR as applies. [This shall be Vendor's responsibility and by Vendor's signature hereto, Vendor agrees to forever indemnify, defend, and hold harmless KNCB from any and all liabilities which it might incur from Vendor's failure to do so.](#)

Application deadline is August 11, 2023, at 5pm.

Applications are accepted until spaces are filled. Applicants will be notified of application status within the month that the application is received.

NO APPLICATION WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, EXAMPLES, & FEE.

Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines 2 weeks prior to the event.

Set-Up: August 24, 8:00a.m.- 12: 00p.m *Break Down: August 27, 8:00pm-10:00pm or August 28, 9:00am - 12:00pm. All vehicles must be removed from Fair Grounds 1 hour before Fair opens.

Vehicles will not be permitted on fairgrounds during operating hours

*Vendors are asked to remain open until the official break down period or be subject to application rejection for future KNCB/NSWCD events.

ACT of God:

If an act of God forces The Keep Newberry Beautiful Summer Fair closure, NO refunds or credits will be issued to vendors: ●NO Refunds Given to approved vendors● ●Checks will be returned if vendor approval is not granted ● NOTICE Keep Newberry County Beautiful reserves the right to ACCEPT or REJECT any application. We also reserve the right remove any vendor that does not follow the vendor policies established for this event (see additional document).

Keep Newberry County Beautiful: (803) 597-3160

**Please keep these pages for your records.*

Keep Newberry Beautiful Summer Fair: Community Info Booth Information & Application

Application Deadline is August 11, 2023 @ 5pm. Applications accepted until spaces are filled.

SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.

Contact Name			
Mailing Address			
	City	State	ZIP
Telephone: Home			
Work			
Mobile			
Website:			
Email:			

Applicants will be notified of application status within the 2 weeks that the application is received.

Organization/Booth Name: _____

CIRCLE ONE: Category of Organization based on booth qualifications:

CHURCH NON-PROFIT CIVIC ORGANIZATION HEALTH/WELLNESS ORG.

Purpose of Booth & Description of Products your booth intends to sell or distribute:

(This description will be used when presenting your application to the committee. If needed, please attach an additional document.)

\$100 Community Info Booth Space Tents ARE NOT provided for these spaces- vendors are REQUIRED to bring their own plus 40lbs of weights to keep tent in place should there be winds.

PAYMENT VIA (select one): CASH _____ CHECK _____

Application fees must be paid in full at time of application. Application without fee will not be accepted.

FOR OFFICE USE ONLY:

DATE RECEIVED: _____ APPROVED: _____ DENIED: _____ CHECK #: _____ CASH: _____

DATE NOTIFIED: _____

Hold Harmless & Indemnify:

The undersigned understands that if an act of God forces the closing of Keep Newberry Beautiful Summer Fair, all **NO** refunds or credits will be issued to vendors.

The undersigned does hereby Hold harmless & Indemnify, release, acquit and forever discharge the Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, County of Newberry SC, The Town of Prosperity SC, its agents, its representatives, its employees or contracted staff, volunteers of and from all manner of actions, suits, damages, claims or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Keep Newberry Beautiful Summer Fair event. I acknowledge that I have read all event policies and agree to adhere to them.

Signature _____ Date _____

Please print name clearly _____

Please mail application and payment made payable to:

Keep Newberry Beautiful- Summer Fair, 719 Kendall Rd, Newberry, SC 29108

Include with your signed application for Community Corner Booth Information, COVID-19 acknowledgement
VENDOR RISK ACKNOWLEDGEMENT

Vendor acknowledges that exposure to COVID-19 is an inherent risk in any public location where people are present; Keep Newberry County Beautiful cannot guarantee you will not be exposed during your visit. The CDC advises that older adults and people of any age who have serious underlying medical conditions may be at higher risk for severe illness from COVID-19. Vendors and attendees should evaluate their own risk in determining whether to attend. People who show no symptoms can still spread COVID-19 if they are infected; any interaction with the public poses an elevated risk of being exposed to COVID-19. By vending at or attending the Keep Newberry Beautiful Summer Fair, you acknowledge and agree that you assume these inherent risks associated with attendance, and agree to hold the Keep Newberry County Beautiful, Newberry Soil & Water Conservation District, County of Newberry SC, Town of Prosperity, SC and its sponsors, agents, staff, and volunteers harmless. Further, should you decide not to vend or be unable to vend due to illness at the Keep Newberry Beautiful Summer Fair, no refunds for vendor space will be provided. Refunds will ONLY be issued if the Keep Newberry Beautiful Summer Fair is canceled due to COVID-19 risk and cannot be rescheduled.

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

Vendor Signature: _____

Vendor Printed Name: _____ Date: _____

Position within Organization _____